



**SCALE Ghana: Measuring Learning Outcomes in Literacy and Numeracy for Quality Education in Ghana**  
**'Mini Run' ASSESSMENT SURVEY BOOKLET 2016**

<b>District:</b>				
<b>Enumeration Area:</b>		<b>EA Code:</b>		
<b>Volunteer Information</b>				
<b>S/N</b>	<b>Name</b>	<b>Sex</b>	<b>ID</b>	<b>Tel:</b>
1.				
2.				

## SURVEY BOOKLET

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<b>VERIFICATION</b>	
Received by and scrutinized by District Coordinator:.....Yes .....No .....	
Date .....	Signature .....
<b>Secretariat ( For use at the data centre</b>	
Received on date ..... by .....	
Scrutinized: Yes ..... No ..... Sign .....	
Validation Code:	
Date of Entry	Sch ( ) Vill ( ) HH ( )
Data Clerk Code:	
Signature	
Cross Check Data	Sch ( ) Vill ( ) HH ( )
Data Clerk Code:	
Signature	

## ENUMERATION AREA INFORMATION SHEET

### INSTRUCTIONS

Do not leave any question unanswered. Where numbers are required and there is nothing, put 0.  
Where numbers are not required and the response is not applicable insert 99

Name of District:		Name of EA:						
<b>Ask any of the following people available: Chief, Opinion leader or Assembly Member</b>								
Position of respondent	Chief	Assembly member	Opinion leader	Telephone No.	Permission to call on your telephone?			
					Yes		No	
Have you heard about SCALE Ghana?		Yes	No	If yes, where did you hear about it?				
				Community durbar	Friend	Radio	Others (specify)	

Please tick the appropriate box								Yes	No	
<b>V100.</b> Social Amenities	V101. Does the EA have electricity?									
	V102. Is there a market centre in this EA?									
	V103. What type of road leads to the EA from the district capital? (observe)				Foot Path		Feeder		Tarred	Other
	V104. What is the main source of drinking water in this EA?		Rain Harvest	Hand-dug well	Pipe	Buy in a tank	River	Bore hole	Dam	Others (Specify)

		V201. Women	V202. Men
<b>V200.</b> Main Economic Activities	a.		
	b.		
	c.		

Write the actual number and state if you observed						Number	Did you see it / them?		
							Yes	No	
<b>V300.</b> Education	V301. How many public primary schools are in this EA?								
	V302. How many private primary schools are in this EA?								
	V303. How many public JHS schools are in this EA?								
	V304. How many private JHS schools are in this EA?								
	V305. Is there SMC in this EA?				Yes	No			
	V306. If yes in V305, how many EA meetings were organised by SMC in the last three months? (indicate number)								

<b>V400.</b> Health	V401. Is there a health facility in this EA						Yes		No	
	V402. If yes in V401, who owns the facility?				Public		Private		Mission	
	V403. If yes in V401, is there a trained health worker in the facility?						Yes		No	

# SCHOOL DATA SHEET



**INSTRUCTIONS:**

Visit one primary school that serves most children from the EA (public/private) Meet the Head Teacher of the school but in case he/she is absent meet the Assistant Head Teacher or the teacher left in charge. Explain the purpose of the visit, introduce SCALE Ghana and request for an interview

Note: Headteacher Assistant Headteacher Teacher left in charge

DATE:		START TIME:	
School Name:		District of School	
School Code:		Is the school in the EA? (enumerator to map and tick)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Name of Head teacher:			
Position of person answering questions: (Tick)	Headteacher <input type="checkbox"/>	Assistant Headteacher <input type="checkbox"/>	Teacher left in charge <input type="checkbox"/>
School Tel		P.O. Box	
School email address			

S100. School Details			
S101. Type of School	Tick the appropriate box	S102. School Structure	Tick the appropriate box
Public	<input type="checkbox"/>	Standard Block	<input type="checkbox"/>
Private	<input type="checkbox"/>	Mud with thatch	<input type="checkbox"/>
Community	<input type="checkbox"/>	Pavilion	<input type="checkbox"/>
		Shed	<input type="checkbox"/>

S200. Sanitation	Yes	No
S201. Are there urinals for pupils in this school?	<input type="checkbox"/>	<input type="checkbox"/>
S202. If yes in S201, are they separate for boys and girls?	<input type="checkbox"/>	<input type="checkbox"/>
S203. Are there toilets for pupils in this school?	<input type="checkbox"/>	<input type="checkbox"/>
S204. If yes in S203, are they separate for boys and girls?	<input type="checkbox"/>	<input type="checkbox"/>
S205. Are there separate urinals and toilets for teachers	<input type="checkbox"/>	<input type="checkbox"/>
S206. Is water for hand washing provided?	<input type="checkbox"/>	<input type="checkbox"/>
S207. If yes in S206, is there soap for hand washing?	<input type="checkbox"/>	<input type="checkbox"/>
S208. What is the source of drinking water in this school? (Tick all that apply)		
	Hand-dug well <input type="checkbox"/>	River <input type="checkbox"/>
	Rain Harvest <input type="checkbox"/>	Bore hole <input type="checkbox"/>
	Buy in a tank <input type="checkbox"/>	Pipe <input type="checkbox"/>
		None <input type="checkbox"/>
		Others Specify <input type="checkbox"/>
S209. Does the school have First Aid Kit?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
S210 Did you see the First Aid kit?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

S300. Information and communication Technology	Yes	No
S301. Does the school offer ICT lessons?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
S302. Does this school have a computer lab?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
S303. How many computers		

S400. Access																								
S401. School enrolment? Take this from the register																								
	Kg1			Kg1			P1			P2			P3			P4			P5			P6		
Class	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C
Boys																								
Girls																								

	M	F
S402. How many children entered Class 6 in September 2014?		
S403. How many children completed Class 6 in July 2015?		

S.500. Quality						
S501. Teacher Status (indicate the number)						
Type of teacher	Primary			KG		
	Male	Female		Male	Female	
Trained						
Untrained						
Community volunteers						
How many teachers are present in the school on the day of visit? From KG to P6 (indicate number)				M	F	
S502. How many text books are there for the following subjects (indicate the number)						
Class	Mathematics textbooks		English text books		Ghanaian language textbooks	
	GES	Others	GES	Others	GES	Others
P1						
P2						
P3						
P4						
P5						
P6						
P2 syllabus						

S503. Availability of other TLMS (Indicate number)						
TLM	No. Received from GES	No. Added by school	Source of extra materials			
			NGO	Community contribution	Capitation grant	Others (specify)
Chalk (No. of small boxes)						
Exercise books						
Lesson note books						
Maps						
Globes						
How many teachers prepared lesson notes for the previous week? (Indicate no.)						

End of Head Teachers interview, thank head teacher and request for head count

Observation by enumerator

S400. Access																								
S401. School enrolment? Take this from the register																								
Class	Kg1			Kg1			P1			P2			P3			P4			P5			P6		
	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C
Boys																								
Girls																								

S700. School facilities	Male	Female
S701. No. of functional urinals for pupils		
S702. No. of functional toilets for pupils		
	Yes	No
S703. Is water for hand washing provided?		
S705. Are there classes under trees?		
Is the school surrounding bushy?		

Thank the headteacher before leaving the school.
Time of departure:



