

SURVEY BOOKLET

Annual Status of Education Report



Facilitated by PRATHAM

Contents

1. Map of the village
2. Village Information Sheet
3. School Observation Sheet
4. Household Survey Sheet
5. Village Compilation Sheet

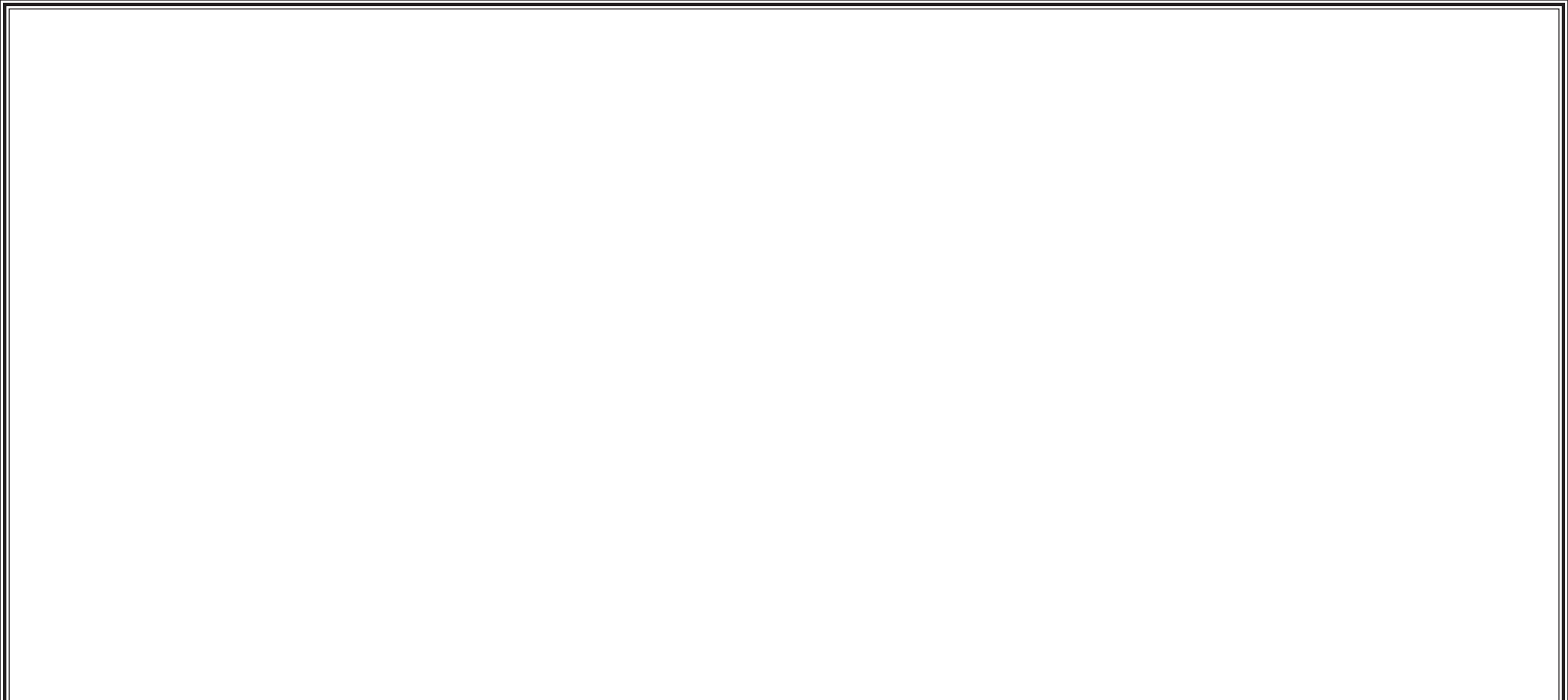
Name of state:	Date of survey:
Name of district:	Day of survey:
Name of block:	Total number of households surveyed:
Name of village:	Total number of children tested:
Name of Sarpanch or any other village representative:	Total number of locked households:
Phone number of Sarpanch or any other village representative:	Total number of no response households:

Surveyors' names:	Phone number:	Master Trainers' names:	Phone number:
1.		1.	
2.		2.	

Not to be filled by surveyors			If yes, by whom?	
			Name:	Phone number:
Field monitoring	Yes	No		
Desk recheck	Yes	No		
Field recheck	Yes	No		



MAP OF THE VILLAGE



INSTRUCTIONS TO DRAW THE MAP

- Show the different hamlets/sections of the surveyed village.
- Number each hamlet/section on the map.
- Show the main landmarks – schools, health centres, anganwadis, temples, mosques, river, road, bus stop, panchayat bhavan, shop etc.
- Verify all the information on the map with people in the village as you walk around.

Mark the main roads/streets/paths through the village prominently on the map.

VILLAGE INFORMATION SHEET

Name of state:		Name of block:	
Name of district:		Name of village:	
Surveyors' names:		1.	
		2.	
Date of survey:		Day of survey:	

Please tick (✓) the relevant box	Did you see the following facilities/services in the village yourself? (Tick Yes/No based on your own observation)
----------------------------------	---

BASIC SERVICES	Pucca road leading to the village?	YES	NO
	Electricity connection in the village?	YES	NO
	Post office in the village?	YES	NO
	Bank (any type) in the village?	YES	NO
	Govt. Ration/PDS shop in the village?	YES	NO
	Govt. Primary/Sub Health Centre in the village?	YES	NO
	Private health clinic in the village?	YES	NO
	Computer centre/internet café in the village?	YES	NO
	Equipment/facility using solar energy (private/public) in the village?	YES	NO

SCHOOLS	Govt. Primary School (Std. 1 to 4/5) in the village?	YES	NO
	Govt. Upper-primary School (Std. 1 to 7/8) in the village?	YES	NO
	Govt. Secondary School (Std. 1 to 10) in the village?	YES	NO
	Govt. School (Std. 6 to 8/10/12) in the village?	YES	NO
	Private school in the village?	YES	NO
	Pre-school (Anganwadi/Balwadi/LKG/UKG/Nursery) in the village?	YES	NO

SCHOOL OBSERVATION SHEET

State: _____ District: _____ Block: _____

Name of the village: _____ Name of the school: _____

INSTRUCTIONS: Visit any government school (Std. 1 to 7/8) in the village. If there is no school in the village which has classes from Std. 1 to 7/8, then visit the government school in the village which has the highest enrollment in Std. 1 to 4/5. Do not visit a government school if it has no classes from Std. 1 to 4/5. If there is no government school in the village with classes from Std. 1 to 4/5 then do not visit any school. Meet the Head Master of the school. In the absence of the HM, meet the senior most teacher.
Documents required from the school: Register with enrollment details of children.

Arrival time in school	School from which Std. to which Std.? (tick any one)			Respondent's information			Date of survey	Day of survey	Surveyors' names	
				Name						
	Std. 1 to 4/5	Std. 1 to 6/7/8	Others	Designation (Tick)	HM	Teacher			1.	
				Phone number					2.	

1. CHILDREN'S ENROLLMENT AND ATTENDANCE	Std. 1	Std. 2	Std. 3	Std. 4	Std. 5	Std. 6	Std. 7	Std. 8
Children's enrollment (Take from register yourself). If more than 1 section, write the total.								
Children's attendance today*								

2. OFFICIAL MEDIUM OF INSTRUCTION IN THE SCHOOL
1.
2.
3.

3. TEACHERS	Number appointed (Ask)	Number present (Observe)
Head Master (Do not include acting HM)		
Regular government teachers (Do not include Head Master)		
Para-teachers		

*Note: Take headcount of children present. If more than one class is seated together, ask the children of each class to raise their hands separately and then count accordingly. If more than 1 section, do headcount in all sections and write the total.

4. CLASSROOM OBSERVATIONS				
Tick the relevant box				
Observe (If more than 1 section, choose any 1)	Std. 2		Std. 4	
	Yes	No	Yes	No
Are the children of this Std. sitting with children from any other Std.?				
Is there a blackboard for this class?				
If yes, could you easily write on the blackboard?				
Apart from textbooks, did you see any other TLM (e.g. other books, charts on the wall, board games etc.) in the room?				
Where is the class seated? (tick one)	Classroom			
	Verandah			
	Outdoor			

5. MID-DAY MEAL		
Tick the relevant box	Yes	No
Was mid-day meal served in the school today? (Ask)		
Is there a kitchen/shed for cooking mid-day meal? (Observe)		
Did you see food being cooked in the school? (Observe)		
Did you see any evidence of the meal being served to the children today (Look for evidence like dirty utensils or meal brought from outside etc.)? (Observe)		

6. FACILITIES OBSERVATION		
Total number of pucca rooms in the school excluding toilets (count yourself and write)		
Total number of rooms being used for teaching today (count yourself and write)		
Tick the relevant box	Yes	No
Did you see an office/store/office-cum store?		
Did you see a playground?		
Did you see library books in the school?		
If yes, did you see library books being used/read by children?		
Did you see a handpump/tap?		
If there is a handpump/tap, could you use it to drink water?		
If there is no handpump/tap or it is not usable, did you see drinking water available?		
Did you see a complete boundary wall or fencing?		
Is there electricity connection in the school? (Look for wires & fitting)		
If yes, was there electricity in the school today? (Observe/ask)		
Did you see computers to be used by children in the school?		
If yes, did you see children using computers?		

7. TOILETS (by observation)						
Toilets*	Is there a toilet?		If there is a toilet, was it locked?		If unlocked, was it in a usable condition?	
	Yes	No	Locked	Unlocked	Yes	No
Girl						
Boy						
Common						
Teacher						

*Note: If there is more than 1 toilet of a particular type, then take information of the toilet in better condition.

8. CONTINUOUS AND COMPREHENSIVE EVALUATION (CCE)							
Have you heard about Continuous and Comprehensive Evaluation/CCE? (Ask)					Yes	No	
If yes,							
How many teachers in this school have received a Continuous and Comprehensive Evaluation manual or format? (Ask)				All	Some	None	Don't know
If manual or format was received, ask the respondent to show it							
Could you see a Continuous and Comprehensive Evaluation manual or format in the school? (Ask and observe)					Yes	No	

9. SCHOOL MANAGEMENT COMMITTEE (SMC)			
Currently is there a School Management Committee (SMC) for this school? (Ask)		Yes	No
If yes, then when was the last meeting of the School Management Committee (SMC) held? (Ask)		— / — / — (dd/mm/yyyy)	

10. SCHOOL DEVELOPMENT PLAN (SDP)			
Was a School Development Plan (SDP) made for your school in 2015-16? (Ask) (Do not include DISE format as SDP)		Yes	No
If School Development Plan (SDP) was made, ask the respondent to show it			
Could you see the School Development Plan yourself? (Ask and observe)		Yes	No

11. SCHOOL GRANT INFORMATION (SSA) (Ask the HM. If the HM is absent, then ask the senior most teacher)			
Who gave the information about grants? (tick any one)			
	HM	Regular teacher	Para-teacher

12A. SSA ANNUAL SCHOOL GRANT Note: If there are 2 separate HMs with separate SSA bank accounts, please take the information for Std. 1 to 4/5	April 2015 to March 2016						Note: If there are 2 separate HMs with separate SSA bank accounts, please take the information for Std. 1 to 4/5	April 2016 to Date of Survey					
	Did you get the grant?			If yes, did you spend the full amount?				Did you get the grant?			If yes, did you spend the full amount?		
	Yes	No	Don't know	Yes	No	Don't know		Yes	No	Don't know	Yes	No	Don't know
School Maintenance Grant (SMG)							School Maintenance Grant (SMG)						
School Development Grant (SDG)							School Development Grant (SDG)						
Teacher Grant (TLM) (for all teachers)							Teacher Grant (TLM) (for all teachers)						
New Classroom Grant							New Classroom Grant						

12B. ACTIVITIES CARRIED OUT IN SCHOOL Which of the following activities were undertaken since April 2015? (Tick the relevant box)				Yes	No	Don't know
Construction	Construction of new classroom(s)					
	Repair	White wash/plastering				
Repair of drinking water facility						
Repair of toilet						
Purchase	Purchase of sitting mats/Tat Patti					
	Purchase of charts, globes or other teaching material					
Departure time from school						

